

4 tips for becoming a school diary MASTER

 **Recognize important items to note**
e.g. homework, assignments, exams, catch-up and homework help

 Use **color** codes
to find my way more easily and attract my attention

✓ **Check or cross out tasks** when completed
✂ **Detach page corners** for days that have passed

 **Prioritize the steps**
that are the most important or require the most time and effort

 Why use a diary?

➞ To remember what I need to do
and **avoid the stress** of forgetting!

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